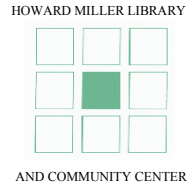


Reading Overdrive eBooks with your NOOK/NOOK Color®

You Will Need:

1. NOOK/NOOK COLOR
2. NOOK USB Cable
3. Home Computer (PC/MAC)
4. Internet Connection
5. Library Card



In order to read Overdrive eBooks with your NOOK you will need to download the program **Adobe Digital Editions (ADE)** to your laptop/PC.

To install ADE on your computer:

1. Create an Adobe ID. Go to the website www.adobe.com, click "Sign in", then click "Create an Adobe Account." When signing up, you are required to fill out the entry boxes indicated with an asterisk (*) symbol. The remaining entry boxes are optional to fill out. Write down your id and password.
2. Download the program Adobe Digital Editions from the Internet at <http://www.adobe.com/products/digitaleditions>
3. Install ADE.
4. Authorize your computer using your Adobe ID.
5. Plug your NOOK into the computer using the NOOK USB cable.
6. Authorize your NOOK device to the computer.

TROUBLESHOOTING THE AUTHORIZATION PROCESS

If you plug your NOOK into your computer and ADE does not ask you to authorize the device then try the following:

1. Leaving your NOOK plugged into your PC, close ADE, go to My Computer and open your NOOK folder.
2. Delete the folder ".adobe-digital-editions" from your NOOK.
3. Disconnect your NOOK, then plug it back into the computer.
4. Reopen ADE.
5. Authorize the device as prompted.

Getting to the Howard Miller Library's collection on the Overdrive website:

1. Go to www.hmpl.org
2. Click "Downloadable Books" on the right hand side.

* If you have a library card from another library you will need to go through their website to access Overdrive.

Searching Options (Located on the left side of the screen)

Quick Search — in the quick search box type in keywords such as a subject, author, title or any combination of words. Click "Show available copies" for books available for immediate download.

Advanced Search — click on the Advanced Search link under the quick search box for a more detailed search.

Browse — choose your eBooks from subject categories on the menu on the left side of the screen.

eBook File Types: EPUB and PDF

- **EPUB** files provide more functionality within the book. i.e. Look Up, Highlighting, etc...
- **PDF** files do not allow for additional functionality, but are still readable by the NOOK/NOOK Color

(MP3 and WMA file types are audiobooks)

Downloading an eBook from Overdrive:

1. Click "Add to Cart" for eBooks to download immediately. For those that are not available you may place a Hold and receive an email when it is available for checkout.
2. The audiobook is placed in your Digital Cart. Click "Proceed to Checkout."
3. From the drop-down menu select your library and enter your library account number listed below the barcode on your library card.
4. Select a checkout period (7 or 14 days). You are limited to 5 titles at one time. Click "Confirm check out."
5. Click the "Download" button.
6. Choose to "Open" your downloaded file which will then appear in Adobe Digital Editions (ADE).

Transferring an eBook to your NOOK:

1. Open Adobe Digital Editions (ADE). Connect your NOOK to the computer using the USB NOOK cable. When your NOOK and ADE recognize they have been connected you should see a "media" icon on the left side of your screen.
2. Click the "Library View" button (looks like the spines of 3 books).
3. Drag and drop your library eBook from the right side of the screen to the "media" icon. This will copy the book to your NOOK device.
4. On your NOOK device under the "Library" menu option, the eBook should be in your "My Documents" or "My Files" folder, depending on your device.

Returning an eBook before the due date:

1. Open ADE on the computer where you downloaded the book.
2. Click on "Library View". On the right side of the screen click the small arrow button on the cover picture of the eBook you wish to return. Select "Return Borrowed Item" on the list of options. The eBook should disappear from ADE. This returned eBook will no longer be checked out to your account and will be available for others to download.

Deleting an expired eBook from ADE:

1. Open ADE on the computer where you downloaded the eBook.
2. Go to "Library View" to see the titles you have downloaded. If the eBook has not yet expired you will want to return the eBook (see above). On the right side of the screen, click the small arrow button on the book cover of the item. Select "Delete" on the list of options.

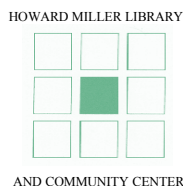
Deleting and eBook from your NOOK:

1. Open ADE and connect your NOOK to the computer using the USB NOOK cable.
2. Click the "media" icon to see a list of eBooks currently on your NOOK.
3. On the right hand side of the screen, click the small arrow on the cover of the book and select "Delete Item" from the menu.

Listening to Overdrive Audiobooks With Your NOOK/NOOK Color®

You Will Need:

1. NOOK/NOOK COLOR
2. NOOK USB Cable
3. Home Computer (PC/MAC)
4. Internet Connection
5. Library Card



In order to listen to Overdrive eBooks with your NOOK you will need to download the program **Overdrive Media Console (OMC)** to your laptop/PC.

To install OMC on your computer:

1. Go to the website: <http://www.overdrive.com/software/omc/>
2. Choose the version (Window/MAC) that fits your PC/laptop and download the program.
3. Click Run and follow the steps to install Overdrive Media Console on your computer.

Windows Media Player Upgrade

If you are using the Windows version of OMC you will have upgrade your Windows Media Player before you can transfer audiobooks to your computer.

1. Open Overdrive Media Console
2. From the menu at the top click on "Tools"
3. Select "Window Media Player Upgrade"
4. Follow steps to upgrade your player.

Getting to the Howard Miller Library's collection on the Overdrive website:

1. Go to www.hmpl.org
2. Click "Downloadable Books" on the right hand side.

* If you have a library card from another library you will need to go through their website to access Overdrive.

Searching Options (Located on the left side of the screen)

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Advanced Search — click on the Advanced Search link under the quick search box for a more detailed search.

Browse — choose your eBooks from subject categories on the menu on the left side of the screen.

AUDIOBOOK FILE TYPES: MP3 and WMA

- MP3 files will play on the NOOK/NOOK Color.
- WMA files will **not** play on the NOOK/NOOK Color

(EPUB and PDF files are eBooks)

Downloading an audiobook from Overdrive:

1. Click "Add to Cart" for audiobooks to download immediately. For those that are not available you may place a Hold and receive an email when it is available for checkout.
2. The audiobook is placed in your Digital Cart. Click "Proceed to Checkout."
3. From the drop-down menu select your library and enter your library account number listed below the barcode on your library card and click "Sign in".
4. Select a checkout period (7 or 14 days). You are limited to 5 titles at one time. Click "Confirm check out."
5. Click the "Download" button.
6. Take note of the default folder the audiobook is downloaded to and select "OK".
7. OMC will ask which parts of the audiobook you would like to download. Make sure all boxes are checked to download the entire book. Click "OK".
8. The title, cover and other information of the audiobook should appear on the right side of the screen in OMC. If not then click on the "View All Media" option on the menu on the left side of the screen.

Transferring an audiobook to your NOOK:

1. Open Overdrive Media Console (OMC) if it is not open already.
2. Connect your NOOK to the computer using the USB NOOK cable.
3. Make sure the title of audiobook you wish to transfer is selected (highlighted in blue).
4. Select "Transfer" located at the top of the program.
5. Select "NOOK" as 'Player'
6. Click "Advanced Options"
 - The player should be NOOK
 - The player folder should be \my audiobooks: otherwise the NOOK will not find your audiobook.
7. Click "Transfer" when prompted and then click "Finish".
8. You can now safely disconnect your NOOK and begin listening.

Just in case you are wondering...

Can I get fines for eBooks?

No, eBooks come with an expiration date. Once that date is reached the eBook files will not be accessible.

Why do I have to wait or be placed on hold for an eBook?

Due to copyright laws, eBooks are treated similar to paper copies of books. If someone else currently has the eBook checked out then that eBook is not available.