

Council Meeting  
Common Council  
March 20, 2023

The regular meeting of the Common Council was held at the Zeeland City Hall, 21 S. Elm Street, Zeeland MI on Monday, March 20, 2023. Mayor ProTem Gruppen called the meeting to order at 7:14 p.m.

PRESENT: Council members – Mayor Klynstra, Mayor ProTem Gruppen, VanDorp, Broersma, Kass, Timmer  
and Lam

ABSENT: Council members – None

Staff present: City Attorney Donkersloot, Assistant City Manager/Finance Director Plockmeyer, BPW General Manager Boatright, Library/Community Center Director Hanson, Police Chief Jungel and City Clerk Holmes

The invocation was offered by Pastor Jon Bosma, Bethel CRC.

23.032 Approve Consent Agenda

Motion was made by Councilmember Broersma and seconded by Councilmember Kass to approve the Consent Agenda as presented.

1. Approve minutes of the regular meeting of March 6, 2023.
2. Approve minutes of the Work Study meeting of March 6, 2023.
3. Receive for information the BPW Commissioners meeting minutes of March 14, 2023.
4. Ratify BPW Action #23.018, Approve Cash Disbursements and Regular Monthly Transfers.
5. Ratify BPW Action #23.019, Electric Meters Bid Recommendation.
6. Ratify BPW Action #23.020, Energy Risk Management Policy Statement Revisions.
7. Ratify BPW Action #23.021, Power Plant Diesel Pump House Building Improvements Bid Recommendation.
8. Ratify BPW Action #23.022, Power Plant Unit #10 Engine Repair/Replacement Parts Recommendation.
9. Ratify BPW Action #23.024, Approve Acceptance of the Michigan EGLE Drinking Water Asset Management (DWAM) Grant Award.

Roll call.

AYES: Gruppen, Kass, Timmer, VanDorp, Lam, Broersma, Mayor Klynstra

No Votes: None

Absent: None

***Communications/Visitors***

Ken Jipping, 315 E. Lincoln was present to give his opinion on having chickens in the City. He does not like the idea and feels they don't belong in the City. Chickens will draw mice and rats. He asked what types of coops will be required and who will monitor to make sure they are cleaned regularly. They are noisy, carry diseases and you can't dispose of their waste in the garbage. So what happens to that? Councilman Kass, who is the Council Representative on the Planning Commission, told Jipping the vote passed 5-3 and there will be regulations on the coops.

County Commissioner, Jacob Bonnema, was present at tonight's meeting and provided Council with an update from the County.

## *City Manager's Report*

### Strategic Action Plan Draft

Klunder reported the proposed 2023 Strategic Action Plan is nearly complete. The completed plan was included in the Council Package for City Council's consideration. Over the next couple of weeks, the final adjustments will be made to the plan and point values assigned for each action step/operational goal for the FY 2023/2024 Performance Incentive Program in hopes that we may be able to consider final consideration/adoption of the plan at the April 3, 2023 Council Meeting.

### CRASE Training

Klunder gave a reminder that we will host a Civilian Response to Active Shooter Events (CRASE) Training at 6 p.m. on Wednesday, March 22 in the Council Chambers of City Hall. We have been offering this training to our various city departments. This training is led by our Zeeland Police Department. It is a "classroom" style training. This date's training day is primarily focused on our board and commission members.

### Cultural Diversity Training

The Diversity, Equity, and Inclusion Workgroup is pleased to offer their first coordinated training session on Wednesday, March 22 at 10 a.m. and 1 p.m. (same content) at the Howard Miller Community Center. This session will be led by Hector Hernandez. This training event is open to City Councilmembers that may wish to attend.

### Main Avenue Pre-Construction Training Meeting

The pre-con meeting for Main Avenue was held last week with the contractor and sub-contractor. Kevin informed me that there were no surprises shared at the meeting. The contractor does plan to have the area east of Church completed this year.

### Budget Meetings

A reminder that we will hold our annual budget work/study sessions on Monday, March 27; Tuesday, March 28; and Weds, March 29 (if necessary). The meetings will start at 5:30 p.m. and end approximately 9 p.m.

### 23.033 StrEATs Taco Kitchen Social District Approval

Motion was made by Councilmember Gruppen and seconded by Councilmember VanDorp to approve the Resolution for StrEATs, LLC, as an approved license holder within Zeeland's Social District.

Roll call.

AYES: Kass, Timmer, VanDorp, Lam, Broersma, Gruppen, Mayor Klynstra

No Votes: None

Absent: None

### 23.034 Community Center Use Policy

Motion was made by Councilmember Broersma and seconded by Councilmember Timmer to approve the Community Center Use Policy to be added to the City Council Policy Directive Handbook and be incorporated in a revised printing of the Community Center Promotional Brochure.

Roll call.

AYES: Timmer, VanDorp, Lam, Broersma, Gruppen, Kass and Mayor Klynstra

No Votes: None

Absent: None

23.035 Amend City Council Contribution Policy Directive 90.108 - TABLED

Motion was made by Councilmember VanDorp and seconded by Councilmember Broersma to TABLE the amendment to the City Council Policy Directive, Index Number 90.108 until the next meeting so the list of organizations can be updated.

Roll call.

AYES: VanDorp, Lam, Broersma, Gruppen, Kass, Timmer and Mayor Klynstra

No Votes: None

Absent: None

23.036 Police Tahoe Bid Award

Motion was made by Councilmember Kass and seconded by Councilmember Gruppen to waive the sealed bid requirement and approve the purchase of a 2023 Chevrolet Tahoe PPV from Berger Chevrolet in the amount of \$40,322.00.

Roll call.

AYES: Lam, Broersma, Gruppen, Kass, Timmer, VanDorp and Mayor Klynstra

No Votes: None

Absent: None

23.037 Authorization to Proceed with Downtown Mural Project

Motion was made by Councilmember Timmer and seconded by Councilmember Kass to authorize staff to proceed with accepting mural project proposals.

Roll call.

AYES: Broersma, Gruppen, Kass, Timmer, VanDorp, Lam and Mayor Klynstra

No Votes: None

Absent: None

23.038 Main Avenue Bid Award

Motion was made by Councilmember Lam and seconded by Councilmember Timmer to award the Main Avenue Resurfacing project to Anlaan Corporation in the amount of \$468,319.55 and set a project budget of \$630,000.00 subject to BPW approval of the water related items on the project.

Plockmeyer explained that on Thursday March 16, we accepted bids for the resurfacing of Main Avenue from Fairview to the East City Limits. The scope of this project includes watermain replacement in the intersection of Fairview and Main, concrete pavement repairs in the intersection, milling and resurfacing the roadway from Fairview to the East City limits, and sidewalk repairs and installation within the project limits. We are happy to say that we received three competitive bids for the project with the low bidder being Anlaan Corporation in the amount of \$468,319.55.

While the City has never worked with Anlaan, Moore and Bruggink is familiar with their capabilities and is recommending awarding (see attached) the project to Anlaan and set a total project budget of \$630,000. Based on the components of the project, the costs for the project are broken down as follows:

	<u>Bid Amount</u>	<u>Contingency</u>	<u>Engineering &amp; Administration</u>	<u>Total</u>
MDOT TEDF	\$325,085.95			\$325,085.95
Streets (90%)	\$97,103.60	\$56,412.40	\$80,100.00	\$233,616.00
BPW (10%)	\$46,130.00	\$16,268.05	\$8,900.00	\$71,298.05

**TOTALS**                    **\$468,319.55**    **\$72,680.45**                    **\$89,000.00**                    **\$630,000.00**

Of the \$558,701.95 (MDOT TEDF + Streets) budgeted project costs for the City, the City has budgeted \$640,000 for this project which was offset by a \$375,000 grant. While we have budgeted \$375,000 in grant funding, we are estimating that we will only be able to recognize approximately \$325,000 of this grant funding because the project came in under budget (We will be looking at possible ways to leverage this unused grant funding during the project). Even though this is the case, we are still happy that the project came in under budget and would recommend the award of the project. This award is subject to the BPW approval of the water-related items on the project.

Roll call.

AYES: Gruppen, Kass, Timmer, VanDorp, Lam, Broersma and Mayor Klynstra

No Votes: None

Absent: None

23.039                    Clean Water Plant Union Contract Approval

Motion was made by Councilmember Gruppen and seconded by Councilmember Timmer to approve the agreement between the City of Zeeland and the Utility Workers of America, AFL-CIO and its Local Union No. 582 for the period March 20, 2023, through June 30, 2025 as presented.

Plockmeyer explained we have been in the process of negotiating a new labor contract with the Clean Water Plant Union over the past couple of months. We are happy to say that on March 9 we came to a tentative agreement with the union and are presenting it to City Council for approval. Overall we were pleased with how the negotiation process went as we were able to complete the negotiation process in fairly quick order.

Many articles of the contract are from the City's Employee Handbook and where the handbook remains silent (i.e., uniforms, bulletin board, etc.), we supplemented with verbiage from the current BPW Union contract. Because there are many in the contract, the focus was on the articles that are different than that of our employee handbook and compensation related items.

Klunder reviewed the compensation and to calculate individual wage adjustments within these new wage scales, methodology was used like that of the wage study implementation which was deployed on January 1st. Under this method, individual wages are adjusted by the same percentage as the movement of the midpoint from the current wage scale to the proposed wage scale. The market adjustments as presented will be given to each of the bargaining employees upon ratification of this contract. In addition to the market scale adjustment, this contract includes a 2.02% individual rate adjustment within the scale for the operators which will be effective upon ratification of this contract. Klunder also explained the annual wage increases, performance incentive plan, certification payments, defined contribution increase, overtime, on-call pay, vacation accrual schedules and contract duration.

Staff is pleased with the results of the negotiations and it is recommended to approve the contract as presented.

Roll call.

AYES: Kass, Timmer, VanDorp, Lam, Broersma, Gruppen and Mayor Klynstra

No Votes: None

Absent: None

23.040                    Alcohol Review Report

Motion was made by Councilmember Broersma and seconded by Councilmember Kass to accept the City Manager's Alcohol License Review Report and to not object to the renewal of any of the existing alcohol licenses within the City.

Klunder reported that in 2022, City Council amended our Alcohol License Review process such that a public hearing, before the Alcohol License Review Committee, is no longer required. Instead, the City Manager may conduct the review with the assistance of City staff. After a review by staff, the City Manager shall file a report with City Council no later than March 14th which outlines recommendations for further action, if any, by the Council with respect to objecting to the renewal of an entity's license. The updated review process (Section 4-29) in the Alcoholic Beverages Ordinance, and the criteria to be utilized for the review (Section 4-30) were included in the Council Package. After the City Manager submits the report, City Council shall then review the report no later than March 21st and if it so desires, direct the City Manager to file a letter with the LCC objecting to the renewal of a license by March 24th.

The contents of the memo to City Council shall constitute the City Manager's report for the 2022 operations of the licensees and his recommendation to not object to the renewal of the liquor licenses for 2023 for Vitale's Pizza on-premise liquor license and off-premise (SDM) liquor license; for Tripelroot's, LLC on-premise liquor license and Brew Pub license; for TNTVZ, LLC (dba as Franks Restaurant) on-premise liquor license; for Saheel LLC (dba AJ's Grocery and Liquor) off-premise (SDD and SDM) liquor licenses; and for Dolgencorp LLC (dba Dollar General) off-premise (SDM) liquor license.

As part of our review process, our on-premise license holders must submit their food and alcohol sales percentages as part of their overall sales for the previous year (2022). The required food percentages are 25% for brewpub and 50% for Class C license holders. In each instance, our on-premise license holders met the required food percentages (Tripelroot – brewpub; Vitale's and Frank's – Class C). Given this information is confidential, Klunder did not include them with the report. Staff did confirm that our off-premise license holders conformed with the maximum alcohol display area for their respective locations.

In addition to the food percentage of sales and the alcohol display area percentages, our Police Department, Community Development Department and Finance Department, conducted their annual reviews of the license holders for compliance with their respective sections of the ordinance, rules and regulations. Reports from each of those departments regarding the compliance of our alcohol license holders were included in the Council Packet. From the departments' perspectives, our license holders are meeting the various regulations.

If City Council wishes to object to any license renewal, that direction should be provided to the City Manager at tonight's meeting so an objection may be filed with the liquor control commission no later than March 24, 2023.

Roll call.

AYES: Timmer, VanDorp, Lam, Broersma, Gruppen, Kass and Mayor Klynstra

No Votes: None

Absent: None

There being no further business, motion was made by Councilmember Timmer and seconded by Councilmember Broersma to adjourn the meeting at 8:14 p.m. Motion carried. All voting aye.

  
Kevin Klynstra, Mayor

  
Pamela Holmes, City Clerk

MEMORANDUM OF WORK-STUDY SESSION  
Zeeland City Hall Council Chambers  
Monday, March 20, 2023  
5:30 P.M.

PRESENT: Councilmembers – Mayor Klynstra, Mayor ProTem Gruppen, VanDorp, Broersma, Kass, Timmer and Lam

ABSENT: Councilmembers – None

Staff Present: City Attorney Donkersloot, City Manager Klunder, Asst. City Manager/Finance Director Plockmeyer, BPW General Manager Boatright, Police Chief Jungel, Clean Water Plant Superintendent Englesman, City Marketing Director deRoo, Community Development Director Maday, Library/Community Center Director Hanson and City Clerk Holmes

Mayor Klynstra called the meeting to order at 5:30 p.m.

***StrEATs Taco Kitchen Social District Approval***

Marketing Director deRoo reported that the Michigan Liquor Control Commission (MLCC) has approved the liquor license application for StrEATs Taco Kitchen. With the City of Zeeland having already distributed its four allotted quota licenses, Mitch Bakker, business and property owner of StrEATs Taco Kitchen, pursued a Development District License for StrEATs. Development District licenses are specific to downtowns that have created Development District Areas (DDA), which the City of Zeeland did in 2021. DDA licenses are intended for the redevelopment of existing buildings and cannot be transferred from the original applicant's property; in this case, at 14 S. Elm Street. Other than these requirements, Bakker's DDA liquor license will act the same as a traditional Class C Liquor License.

With the recent approval of his liquor license, Bakker would also like to formally request to have StrEATs Taco Kitchen added to the Social District. Zeeland's Social District, and its identical Commons Area, allows customers to purchase an alcoholic beverage from the approved license holders and consume the beverage on public property within the footprint of the Commons Area. The block of Elm Street between Cherry and Main – where StrEATs is located - has already been incorporated into the City's Commons Area, therefore, StrEATs is eligible to make this request and participate in the Social District.

Upon approval, by resolution, of StrEATs, LLC to operate within Zeeland's Social District, staff will update Zeeland's Social District map (which lists each license holder), the Social District guidelines (print and web listings) as well as our local Maintenance and Management Plan to include the new license holder.

StrEATs Owner, Mitch Bakker, was present to answer any questions Council may have. Mayor Klynstra asked if he had any idea how he was going to set his restaurant up for the alcohol. Bakker stated that there will not be a lot of changes. They will be having taps for beer running to the back of the restaurant with coolers along with margaritas, sangria, and cider. He was also asked if his hours will change to which he replied they may go back to 9:00 in the future but as of right now, there will be no change.

***Community Center Use Policy***

Library/Community Center Director Hanson provided in the Council Package, a proposed Policy for Use for the Howard Miller Community Center, which was reviewed and approved by Attorney Donkersloot. Since the Community Center provides rooms for rental use to the public, best practices dictate that an official Use Policy statement be accessible to the public for review. No such statement or document is currently available. Hanson reviewed the Policy along with the fee schedule with City Council.

### ***Amend City Council Contribution Policy Directive 90.108***

Hanson explained a fee exemption request was filed by the Zeeland Gilbert D. Karsten Auxillary. In reviewing this matter, it has been verified that the Gilbert D. Karsten Auxiliary is an active organization and that it works in conjunction with and it reports to the State of Michigan's American Legion Auxiliary. The Gilbert D. Karsten Auxiliary meets one or more of the following criteria:

1. The organization must serve the public to further religious, scientific, charitable, educational, literary, public safety of other community service-oriented goals which results in a social benefit for the Zeeland community.
2. The organization must have been granted tax-exempt status by the IRS [501(c)(3) status].
3. The organization's operations must be conducted by volunteers without the assistance of paid staff members or consultants.

If the City Council approves this recommendation, the Gilbert D. Karsten American Legion Auxiliary will not have to pay a fee for the use of the Howard Miller Community Center's facilities in perpetuity. It is hereby acknowledged, however, that the City Council has the right to terminate an organization's fee-exempt status based upon a change in the City's policies or upon a change in the circumstances of an organization.

Hanson will contact the other 10 groups which are currently fee-exempt, but without documentation providing for the guarantee of this status from the City and make them aware of the removal of their fee-exempt status as of July 2023 (we will continue to provide rooms free of charge through June 2023). This delayed timeframe in charging fees to these groups will afford the organizations a grace period in which to secure alternate meeting locations that fit their budget if they are unable to meet the reduced fees charged for room rentals for non-profit organizations at the Community Center.

### ***Police Tahoe Bid Award***

Chief Jungel explained that as has been the case for the last several years, the Police Department has not custom ordered their vehicles. GM started taking orders for the 2023 model year and then abruptly closed that process. One local dealer anticipated this closure and put in orders for 2023 Police Package Tahoes. Berger Chevrolet ordered the Tahoes that would fit their needs. Because of this, Chief Jungel is requesting the sealed bid requirement be waived and approve the purchase of a 2023 Chevrolet Tahoe PPV from Berger Chevrolet in the amount of \$40,322.00.

### ***Parking Study***

As City Council may recall, the City partnered with Rich and Associates this past July to conduct a Downtown Parking Study. Rich and Associates sent three parking consultants to meet with stakeholders, count parking spaces (public and private) and collect parking turnover data. After the on-site data collection was completed, Rich and Associates then spent the next several months analyzing the data and preparing a final report of their findings.

deRoo invited City Council to a downtown public meeting on Monday, May 8, 2023, at 6pm to review the Parking Study report with stakeholders. We have invited the parking consultant to present the report findings at this meeting.

The Parking Recommendations, prepared by Rich and Associates have been reviewed internally, shared with ZPD and SARB. All parties are comfortable and supportive of the suggested improvements to our parking system. deRoo prioritized the recommendations by Rich and Associates and groups them by proposed timing of implementation. (The number listed in front of each recommendation correlates to its reference number in the report document.

## Immediate Implementation

- Do NOT limit the amount of time someone may park in an off-street public lot. Do NOT add additional handicap spaces.

Staff Recommendation: Staff agrees with Rich & Associate's opinion to not limit the parking spaces in the public parking lots. Additionally, staff would like to suggest the following ways to reduce restrictions on some of the existing spaces.

1. Revisit the number of 30 minutes spaces near the HMCC, and perhaps reduce by 2.
2. Revisit the number and location of handicap spaces in the North & South Municipal Parking Lot.
3. New signage at the EV charging stations that might read something like:  
All Vehicle Parking  
30 Minute Limit  
Except When Charging

- If offered opportunity, take advantage to add parking through shared-use agreement.

Staff Recommendation: Pursue a shared lease agreement with the Huntington Bank lot and heavily market it as employee parking and public parking. Additionally, consider shared use agreements with other private parking lots within the downtown district.

- Allow limited overnight parking on street along Main Avenue.

Staff Recommendation: Staff believes that securing an existing or new shared-use agreement with a private parking lot – to include overnight parking – is the best way to address this concern. However, if those options are not possible, we think there is merit to this recommendation from Rich & Associates and that implementing limited, overnight street parking on blocks that do not otherwise have access to overnight parking lots would be of great benefit to residential developments on said blocks, specifically Main from Church to Centennial.

- Begin a program of developing pamphlets, web pages, sandwich board signs or short videos highlighting parking issues and the availability of the various parking locations other than just the two large municipally owned lots. Work with business owners to encourage their employees to park in alternative locations and avoid use of on-street spaces.

Staff Recommendation: Staff is encouraged to have a direction to follow for this task. Beginning with a phased approach, we feel it is imperative to begin this before the Main Avenue construction project reaches the center of downtown – emphasizing the message to business owners that downtown will benefit from as much available customer parking as possible, therefore encouraging employees to park off site. If possible, having access to additional private (shared) lots, on the north side of Main, as soon as possible would benefit this effort. Additionally, staff recommends a secondary educational/marketing push to create greater awareness for splash pad user parking options.

## Incorporate into Main Avenue Project

- Provide Limited Number of 15-Minute spaces on key downtown blocks.



Staff Recommendation: Consider adding minimal additional short term parking spaces along Main Ave. During the Main Ave reconstruction project, core the curb for 1-2 new parking signs on the edge of each block face of angled parking. For example:

- State & Main = 0 (no angled parking)
- SE corner of Elm & Main = 1-2 near Brummel's
- NW corner of Church & Main = keep the current 15 minute parking space in front of the USPS but prepare for a second.
- NE corner of Church & Main = 1-2 in front of Main Street Bicycle Co.
- NW corner of Maple & Main = 1-2 in front of the Sligh Building.

If desired, these spaces could be added immediately (with temporary signage) and upgraded to permanent signage during the Main Ave project.

### Long-Term Implementation

- Parking Enforcement/Signage
  - A. Given current plans for providing a system of snow-melting on downtown sidewalks, Rich recommends that planning be done to locate the potential locations for sign post for restricted parking. Rich also recommends that the City attorney investigate any requirements for downtown parking signage placement so that any violations issued, at the proper time, would be valid.
  - B. Rich also recommends that the city begin thinking about how the enforcement function is performed. If not existing officers, the city could recruit and train n volunteers to perform the enforcement function. This is permitted in Michigan.
  - C. Increase the parking fine rate. Initial offense is a "courtesy ticket". Subsequent fines should be \$20.00 for the 2nd offense. If not paid within five days, increases to \$30.00. After 15 days, fine increases to \$40.00. Subsequent offenses within a 30-day period should begin at \$30.00. Failure to pay three or more tickets (per state law) should be reported to the Secretary of State's office which will freeze license renewal. Cite ordinance.
  - D. Initial violation within a defined time period (six months to one year) would incur a "courtesy ticket". This carries no fine but thanks the patron for visiting downtown Zeeland and suggest locations for longer term parking.

Staff Recommendation: While we may not feel that the immediate parking demand warrants the need to enforce a timed parking system along Main Ave, the data collected by Rich & Associates shows that even under current circumstances, the "abuse rate" of vehicles parking over the two-hour limit is greater than 10%, which is twice the recommended best practice. So, while, we may not be ready to enforce this ordinance immediately after construction, staff suggests we consider planning for sign holes along the curb, so we have the ability to pursue this recommendation once we have exhausted the other parking improvements recommended in this study.

Staff recommends exploring these strategies on Elm and Church Streets as well.

Staff is eager to implement these changes to provide a more organized parking system for our downtown customers. We feel strongly that the best way to add to our parking supply is to pursue shared parking agreements with additional private lot owners. The City has a great track record of doing this and we believe this strategy is far superior to adding more surface parking or building a parking structure.

City Council was impressed with the report and gave approval to share this information at the public meeting on May 8, 2023.

### ***Downtown Mural Project***

deRoo explained as a means to bring permanent, public art to downtown Zeeland, the Marketing Department has been working toward a goal of establishing an exterior mural program. This project was identified as an operational goal in the 2022 Strategic Action Plan, and funding was set aside in the 2022-2023 budget.

The Marketing team has solicited guidance for this program from the Holland Area Arts Council (HAAC); we have relied on this partnership for about a dozen years now, and truly value the expertise they provide to many of our art projects. We have also researched mural programs from other communities. Through evaluating the advice from the HAAC and examining neighboring programs, we believe we have drafted a mural program that is tailored to fit our community.

With the resources available at this time, including, funding, interested property owners and project management capacity from our department, we believe this year we can achieve one large mural (full side of building) and possibly one small mural (approximately 4'x8').

We have identified the Main Street Bicycle Co. building, 201 E. Main, as an excellent candidate for a large mural. The west wall has full viewing exposure, the building material is brick (rather than siding), and the façade has not yet been refinished (property owners with refinished buildings are less likely to have interest in large murals). Applying art to the side of this building is a great opportunity to add excitement and visual interest the downtown district and it also serves as a method to improve the attractiveness of a building that could use some cosmetic attention.

Before proceeding with the application of the mural, the property owner would independently invest in the necessary tuckpointing of the west wall to prepare the site. Once those repairs have been made, the City's mural project would invest in having the wall cleaned and primed with a background color that corresponds to the selected mural design, as well as hire and compensate the artist. This program would be paid for by the City.

We will work with the City Attorney to draft a license agreement to apply the mural to private property. The mural will be a product of the City and though the property owner will be involved in the selection process, the mural will not be representative of the property or business. The intention of the mural is for public art, not private advertising.

Murals are said to look their best for about five years. After that they start to age/fade/chip. Obviously there are countless examples, across the country, of murals lasting for decades – and regular wear and tear can certainly add charm. We would hope that our mural will age well and that we can double or triple the original lifespan. But we also plan to be prepared for maintenance and/or replacement of the mural should it not weather the way we like. To prepare for this, we would want to begin to include a mural maintenance line item in the 2027 budget.

We have begun conversations with other property owners, however we have not yet established a location for a small mural. This part of the project is still evolving and could also grow in future years as other small murals are added.

Motion was made and supported to enter into Closed Session at 6:32 p.m. Motion carried. All voting aye.

The Work Study reconvened from Closed Session at 7:11 p.m. and adjourned to the City Council Meeting.

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Pamela Holmes, City Clerk